



KENTUCKY
INTERNATIONAL
CONVENTION CENTER

LABOR & EQUIPMENT

Control No. _____

Return to:
SERVICE DESK - KICC
221 Fourth Street
Louisville, KY 40202
(502)595-4367
FAX (502)583-1918

Name of Event

Date(s) of Event

! ONLINE ORDERING NOW AVAILABLE AT www.kyconvention.org !

Labor and equipment services for lessee/exhibitors of the Kentucky International Convention Center shall be charged at the following rates:

PLEASE FILL OUT ORDER FORM BELOW AND ACCOMPANYING PAYMENT FORM:

ADVANCE ORDERS must be postmarked no later than twenty-one (21) days prior to the first day of the event. Any orders postmarked after that day will be at the floor order rate.

PAYMENT MUST ACCOMPANY ORDER TO RECEIVE ADVANCE ORDER RATE. **NO EXCEPTIONS.**

ALL SERVICES FOR LESS THAN \$150 MUST BE PREPAID. CHECK, VISA OR MASTERCARD NUMBER MUST ACCOMPANY ORDER OR BE RENDERED PRIOR TO OPENING OF SHOW. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Date Needed	Number Needed	Work Required	Hours Worked	Advance Order Rate	Floor Order Rate	Amount
		PAINTER		\$50.00	\$90.00	
		MAID/PORTER/LABORER		\$40.00	\$60.00	
		CARPENTER		\$50.00	\$90.00	
		BOBCAT or FORKLIFT with or without operator 6000-8000 lbs.		\$110.00	\$160.00	
		JLG HY-LIFT with or without operator		\$200.00	\$300.00	
		SCISSOR LIFT with or without operator		\$180.00	\$270.00	
		**BANDING MATERIAL (plus one hour minimum labor)		_____ Ft. used @.55 per ft. _____ 6% KY SALES TAX _____ LABOR \$40.00/HR _____		

Starting Time _____ Work Accepted by _____

Stopping Time _____ Date _____ TOTAL _____

All charges are based on a one hour minimum.

Regular time is Monday through Friday, 7:30 a.m. - 4:00 p.m.

Time and a half is all other hours including weekends. Holidays are double time.

**Indicates items that are subject to KY Sales Tax.

FIRM NAME _____ BOOTH NO. _____

ADDRESS _____ TELEPHONE _____

E-MAIL ADDRESS _____

AUTHORIZED BY (please print) _____ DATE _____

SIGNATURE _____

Make remittance to: Kentucky International Convention Center, 221 Fourth Street, Louisville, KY 40202

PENALTY CHARGE FOR LATE PAYMENT AFTER 30 DAYS (CALCULATED AT 10% OF UNPAID BALANCE)